Meeting Minutes
IFMA Executive Committee Meeting
Meeting of Tuesday, December 8, 2014
Location: Capital Brewery
3:30 pm to 4:30 pm

Attendees: Jacqueline Chesson, Nathan Hansen, Kyle Roux, Leah Samson-Samuel, Margaret Fischer, Patty Sweitzer, Ron Rowe, Brett Wedekind, Jim Zirbel

Item #1: Call to Order
The meeting was called to order at 3:35 pm at Capital Brewery. Nathan and Jacqueline moved to approve meeting notes.

Item #2 Officer Reports

- **Secretary - Patty Sweitzer**
  No report

- **Treasurer - Brett Wedekind**
  Account Balances
  Checking 5948.97
  Money Market Reserves 21863.30
  Money Market Scholarship 19261.39

  COW is completed done now, no more invoices to pay.
  Nathan has received all the paper work COW had and it is in a box.
  Need to get report from secure net – Star Chapter – Registration record for golf outing, we need to understand fees.

  Karyn suggested setting up a different meeting to discuss the cash discrepancy. We need to be able to compare collection/deposits and reconcile. Did sponsorship ever reconcile? It was mentioned that during this time we were transitioning from COW to Star Chapter.

- **Vice President - Leah Samson-Samuel**
  No report

- **Past President - Kyle Roux**
  Tri-Chapter meetings are gearing up – Green Bay has it this year and is looking for volunteers.

- **President – Nathan Hansen**
  No report

Item #3 Team Reports

- **Lunch Bunch - JR Roethke, Dain Di Mattia, & Jason Willemarck**
  Jason does not want to be responsibility for the cash box. They reduced the amount of cash in box from $150.00 to $75.00
  JR is working on the badges - reprinting completed up to “F”.
  JR will need badge supplies (toner) in 2015. Approximately $400.00
  All supplies prior to this time have been paid for by JR Company.
• **Member Squad- Mark Schwenn**
  No report.

• **Show and Go -Ron Rowe & Jon Schneider & Peter Cherchian**
  January program – Fire Department Ed Reigle Fire Marshal
  No tour in January
  Ron reported committee needs to get back together to determine the 2015 calendar of events.

• **Professional Development Task Force - Erica Marty and Mark Constin**
  No report.

• **Sponsorship Task Force -Barb Milan**
  Jake Will and Mark Molon are on the team now. Team is looking for additional help. Barb can reach out to Margaret if she would like to create a squad cast.

• **Newsletter -Jennifer Hardebeck**
  Deadlines

• **IFMA 2.0- JR Roethke & Jacqueline Chesson**
  Submit any IFMA photos to Jacqueline for web site upload – jpg format.

• **Team PR -Margaret Fisher**
  Intro/Exit to squad cast; compose music and hired voice over. This was extremely time consuming and a lot of work involved in squad casting.

• **Community Crew - Jim Zirbel and Lorelle Mickliitz**
  Food Drive today – during Christmas Party

• **Birdie Brigade -Karyn Biller**
  In January the team will find a date; do prep work – thinking about changing prices – early bird $100.00 only making $20.00. Margaret wants Karyn to let her know when she secures a date so they can do a squad cast.

**Item #5 Old Businesses**

  WWP scholarships - We voted to give the WWP scholarships to profession members only. Leah motioned that there are 2 scholarships of $800 each for 2015, when do we draw the winners? We need to do it soon. Active members only? Need to apply for scholarship to be in drawing? What about offering one to an associate and one to a professional. The professional could be slighting higher than the associate. It seems everyone agrees. Interested parties signing up.

  1 – Guarantee to FM $1000.00
  1 – Any member who registers $800.00

  Leah motion 1st, JR 2nd. all in favor 1. In that if you won in the last three years you are not eligible to win

  We will pull 3rd person name in case the other two parties can’t make it.

**Item # New Business**
Tri-chapter May 21 at UW Oshkosh
We need speaker ideas
UW Oshkosh
Sponsors
Survey coming out for topics and toga party

**Item # New Business**
Leah and Kyle made a motion to adjourn meeting at 10:00 a.m.