Call to Order & Introductions
The meeting was called to order at 8:45 am, a quorum was not present. All items requiring a vote will be discussed at the next meeting.

Item #1: Officer Reports
- **Secretary (Dirk Mason)**
  - Tabbed the approval of September minutes.

- **Treasurer (J.R. Roethke)**
  - Tabbed the approval of the September and October financials.

- **Vice President (Francis Balthazar)**
  - There was a lengthy discussion regarding our current meeting/event approach to address a concern Francis heard for a member regarding the lack of meetings.
  - Those in attendance concluded that we need to continue our current direction as:
    - we have observed an increase of "new faces" in attendance, therefore we are tapping into additional members, and
    - CUNA will not be available in 2020 for luncheons.
  - Discussion also included:
    - The Chapter is a good venue for mentoring of the new professionals by tapping into the wisdom and connections of long-time members/professionals.
    - The need to continue the membership growth of younger members.
    - How does the Chapter engage students and professionals entering the facility management field?
      - The idea to re-connect with Jim Zirbel and Facility Fusion was brought up. This relationship would require additional thought and conversation.
  - The conversation also stimulated discussion on the IFMA’s Workplace Evolutionaries community and how it appears this community is in direct conflict with increasing/maintaining membership in the Chapter. As there is not coordination from the Workplace Evolutionaries team. Conversations with other WI chapters have come to the same conclusion.
• Immediate Past President (Kendall McWilliams)
  o Tri-Chapter – Kendal continues to participate in the Tri-Chapter meetings.
  o Holiday Party – will be discussed below under Event Committee

• President (Todd Greenwald)
  o The Board should continue to encourage LinkedIn activity.
  o Website Team (Todd, JR and Dirk) still need to meet.
  o WWP Report
    ▪ Good chapter connections
    ▪ Excellent networking
    ▪ Educational sessions were poor, in Todd’s opinion.
    ▪ The Delegate meeting was interesting.
      • IFMA reported that 2019 has been their most successful year since 2011, based on revenue.
      • However, there was not discussion as to how the funds would be used to benefit the membership.
  o The Board needs to begin to identify continuity plan. All existing board members should think about their capacity to continue in their current role, a new role, or if they need to step down. Please communicate your desires this with Todd and Francis.

• Executive Committee Advisor (Mark Schwenn)
  o No update provided.

**Item #2: Team Reports**

• Events Committee (Kendall McWilliams)
  o MMSD Event report
    ▪ 22 members signed up
    ▪ 16 members attended
    ▪ 73% attendance rate
    ▪ The tour was excellent.
  o November Events
    ▪ Pellitteri Tour
      • Date: November 14th
    ▪ Lunch @ CUNA
      • Date: November 19th – Snow and Ice Presentation by Winter Services
  o Holiday Party (Dec Event)
    ▪ Thirsty Goat
      • Date: December 12th
      • Activities planned
        ▪ Ugly Sweater contest
        ▪ others
  o Need to plan for 2020 Lunch Meetings
    ▪ Need 6 to 8 companies to host an event (breakfast, lunch, happy hour)
    ▪ Interest has been expressed.

• Membership and Sponsorship (Michele Wesner, Austin Rausch)
  o Todd reported on membership numbers:
    ▪ Roster = 129 Total, 2 joined in the past 30 days, 6 expiring in 30 days, 3 expired
    ▪ Last reported month (September) = 131 Total, 5 joined in past 30 days, 4 expiring in 30 days, 6 expired

• Communications (Kelly Everson)
  o No update

• Professional Development (Todd Greenwald)
  o No update

**Item #3: New Business**

• Next meeting is scheduled for Thursday 12/12 at 4 pm at the Thirsty Goat (prior to the Holiday Party)
• The meeting adjourned at 9:55 am.