IFMA Exec Committee Meeting Minutes  
Tuesday, Tuesday, October 10, 2017 3:00 pm. – 4:00 pm.  
CUNA 5910 Mineral Point Rd. Room A11-20

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<th>Title</th>
<th>Name</th>
<th>Present</th>
<th>Substitute</th>
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<tr>
<td>President</td>
<td>Mark Schwenn</td>
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<td>Vice President</td>
<td>Kendall McWilliams</td>
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<td>Immediate Past President:</td>
<td>JR Roethke</td>
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<td>Treasurer</td>
<td>Todd Greenwald</td>
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<td>Secretary</td>
<td>Dirk Mason</td>
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<td>News Crew</td>
<td>Kelly Everson</td>
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<td>Community Crew</td>
<td>Jim Zirbel</td>
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<td>Lorelle Micklitz</td>
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<td>Committees</td>
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<tr>
<td>Lunch Bunch</td>
<td>Ron Rowe</td>
<td>X - phone</td>
<td>Dain DiMattia</td>
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<td>Member Squad</td>
<td>Matt Tranchita</td>
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<td>Programs and Tours</td>
<td>Jon Schneider</td>
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<td>Becky Brown</td>
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<td>Birdie Brigade</td>
<td>Amy Wildman</td>
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<td>Professional Development</td>
<td>Patricia Sweitzer</td>
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<td>Sponsorship</td>
<td>Sarah Dunn</td>
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<td>IFMA 2.0</td>
<td>vacant</td>
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<td>Faciliton</td>
<td>Kendall McWilliams</td>
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Call to Order & Introductions

FM Pipeline uses this the same conference line at 3 pm on Tuesdays. The Executive Committee will be using a new conference line moving forward. It is 866-892-3179 code 6915248027

Mark Schwenn called the meeting to order at 3:09. Ron Rowe joined at 3:13. A quorum was present.

Officer Reports

- **Secretary (Dirk Mason):** A motion to approve the 09/12/17 meeting minutes was made by Todd Greenwald and seconded by Mark Schwenn. The motion was approved unanimously.

- **Treasurer (Todd Greenwald):** Todd presented the current balances of the accounts:
  - Operating: $60,115.79
  - Money Market 2: $22,367.22
  - Total: $82,483.54

  A motion to approve the Treasurer report was made by Dirk Mason and seconded by Mark Schwenn. The motion was approved unanimously.

  Todd Greenwald proposed that any committee that has any income or expenses that they develop and submit a budget prior to IFMA recertification. Committee budgets would be needed in submitted at the end of July of each year. All committee chairs should be reconciling expenses on the website at the end of each quarter.

  **Work item:** Todd will put together a template for each committee and necessary procedures.
• **Vice President (Kendall McWilliams):** no report

• **Immediate Past President (JR Roethke):** JR lead a discussion on the following items:
  - Holliday party discussion
    - Last year budgeted at $2000, ended up spending $2500
    - The party is scheduled for Thursday, December 14 from 5pm to 10pm at the Thirsty Goat in Fitchburg.
    - Mark will coordinate with Kim the ordering of the food.
  - A motion to provide a budget of $2000 which includes two drink tickets per member was made by JR and seconded by Todd. The motion was approved unanimously.

• **President- (Mark Schwenn):** Mark Schwenn lead a discussion of the following updates:
  - June Business Meeting/Event:
    - JR received info from the Mallard’s encouraging signing up now for 2017 pricing ($65 level – one tier up – no ac).
    - Several other ideas were discussed as options.
    - Any decision has been tabled until a spring meeting.
    - **Work item:** Todd will investigate the Cambridge Winery tasting room for June Business meeting and social (business meeting at 4pm tasting at 5pm)
  - IMFA 2.0 – still need

  **Team Reports**
  - **Lunch Bunch (Ron Rowe):**
    - Ron Rowe provided an update via email for the 09-19-17 luncheon:
      - 30 attended
      - 30 RSVPed
      - 6 members RSVPed did not attend
      - 6 members attended but did not RSVP
    - **Work item:** Ron will contact Josh Herman to confirm there is no meeting October membership meeting
  - **Member Squad (Matt Tranchita):** no update provided, working on buildings up committees
    - Matt should go into the website each month to check if any visitors/non-members
  - **Work item:** Mark to follow-up with Matt
  - **Programs and Tours (Jon Schneir):** no report
  - **Birdie Brigade (Amy Wildman):** no report
  - **Professional Development Task Force (Patricia Sweitzer):** no update
  - **Sponsorship Task Force (Sarah Dunn):** Mark provided an update:
    - Close to kicking off
    - Mark has been in communication with Sarah Dunn regarding launching the campaign

  • **News Crew (Kelly Everson):** no update

  • **IFMA 2.0 (JR Roethke interim chair):** A chair is still needed.

  • **Community Crew (Jim Zirbel):** no report

  • **Faciliton (Kendall McWilliams):** Meetings will start up in November, Kendall will reach out and ramp up soon.

**Old Business**

• Committee budgets – no discussion.

**New Business**

No new business presented

**ITEM #4: Adjournment:**

The meeting adjourned at 3:46pm. The next Executive Committee meeting is scheduled for November 14, 2017.