



P.O. Box 44008 Madison, WI 53744-4008 Tel.- 608.848.1960 Fax- 608.848.9266 Web Site: <http://www.ifmadison.org>

Meeting Minutes
IFMA Executive Committee Meeting
Meeting of Tuesday, April 8, 2014
Location: Risser Justice Center, Madison, WI
9:00 a.m. to 10:00 a.m.

Phone Attendees: Ron Rowe

Attendees: Leah Samson-Samuel, Jim Zirbel, Mary Ann Jargo, Brett Wedekind, Kyle Roux, Nathan Hansen

Item #1: Call to Order

The meeting was called to order at 9:15 am at the Risser Justice Center.

Item #2 Officer Reports

- **Treasurer (Brett Wedekind)**

Last Month
\$19,253 Scholarship
\$13,124 Checking
\$12,334 Reserve
\$7,003 CD

From: IFMA-Madison Treasurer [mailto:ifmadtreasurer@gmail.com]

Sent: Tuesday, April 08, 2014 6:56 AM

To: Roux, Kyle - DOA

Cc: barbm@ebiweb.com; Erica Marty; James L. Zirbel - Capital Fire & Security, Inc. (jzirbel@capital-fire-security.com); Jason Willemarck; jhardebeck@esurance.com; Jon Schneider; Karyn Biller; Leah Samson-Samuel; lorelle.micklitz@shredit.com; Mark Schwenn; Mary Ann Jargo (Mary.Jargo@ppdi.com); Mike Schwartz; Nathan Hansen; Sweitzer, Patricia A.; Roethke, J.R. B.; Ron Rowe

Subject: Re: IFMA Madison Exec Meeting tomorrow Risser Justice Center Suite 119

Chapter Leaders,

Please see the attachment for IFMA-Madison's Account Balances as of April 8, 2014.

March was an exceptional month for our Chapter's finances with significantly more money coming in than being spent, thanks to our Sponsors for their support and all the members who pre-paid for their Lunches this year.

Brett Wedekind

Treasurer, IFMA-Madison

Overall, the accounts are down ~\$27,000 from beginning of fiscal year. This is due in part to a low sponsorship drive last year, which may have been caused in part by sponsors





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giving towards Tri-Chapter and then not having additional sponsor funds to donate to the regular sponsorship drive.

Brett brought up the topic of chapter dues for members other than Associates and Professionals.

The current rates are as follows:

Young professional - \$92
Retired Members - \$0
Students - \$0

Brett proposed raising chapter rates for retiree, students and young professionals as follows:

Young professional - \$115
Retired Members - \$115
Students - \$75

This was discussed and the following was agreed upon:

Young professional - \$130 (same as professionals)
Retired Members - \$0
Students - \$10

Brett had financial reports including transaction report and will send these out to those not in attendance.





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Vice President (Nathan Hansen)

Tri-Chapter at Miller Park – May 1, 2014 - Welcome Reception the night before, appetizers and cocktails.

Facility Fusion - Leah, Nathan and Kyle attending next week Washington DC

IFMA Madison now has a mailbox: UPS Store
2935 South Fish Hatchery Road
PMB 156
Madison, WI 53711

Kyle and Nathan had a quick conversation with Leah – Leah has accepted the incoming roll of Vice President.

Past President (Mike Schwartz)

See email.

President (Kyle Roux)

Facility Fusion overall structure is World Workplace based but focus on chapter leadership.

Lunch Bunch (JR Roethke)

JR is making new badges for the chapter. It will be a process.

JR is not here next week for the lunch meeting -cash box will be delivered by one of JR staff members.

JR will be gone from April 18th to April 28th.

Member Squad (Jim Zirbel & Mark Schwenn)

Get to know IFMA - Essen Haus on April 10 at 4:30-7:00

Bring your facility friends!

This team is doing quite well.

JR will send out a reminder on Thursday for the "Get to know IFMA" event

Show and Go (Ron Rowe & Jon Schneider & Peter Churchin)

They are working on getting Serv Pro to do a presentation on lead posioning.

Tentative tour of Ale Ayslumn

Ron will be out next week and needs assistance posting the April lunch and tour information on the web site when confirmed.

Professional Development Task Force (Leah Samson-Samuel & Erica Marty)

Planning a Think and Drink Event

They have a new Member for committee Russ



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From: Mike Schwartz [mailto:mschwartz@ccoakley.com]

Sent: Tuesday, April 08, 2014 8:40 AM

To: marks@ajrestores.com; 'Roux, Kyle - DOA'; barbm@ebiweb.com; 'Brett Wedekind'; 'Erica Marty'; 'James L. Zirbel - Capital Fire & Security, Inc.'; 'Jason Willemarck'; jhardebeck@esurance.com; 'Jon Schneider'; 'Karyn Biller'; 'Leah Samson-Samuel'; lorelle.micklitz@shredit.com; 'Mary Ann Jargo'; 'Nathan Hansen'; Sweitzer, Patricia A.; 'Roethke, J.R. B.'; 'Ron Rowe'

Subject: RE: IFMA Madison Exec Meeting tomorrow Risser Justice Center Suite 119

I too will be unavailable. My update:

Leah and I met and reviewed the professional development task force and the potential for applying the professional development award. We have decided to move forward. I need to check to see when deadline is for submission. Thanks.

Mike

Sponsorship Task Force (Barb Milan & Lorelle Micklitz)

Good evening, I have an early morning meeting. I will phone in after my meeting, if I get it wrapped up in time. Last update we were at \$10,100 and Randy at Strang said they would be a gold sponsor again putting us at \$11,100 currently. We have also begun making our phone calls.
Hope to call in tomorrow!
Lorelle

News Crew (Jennifer Hardebeck)/Team PR/Community Crew (Doug Sutter)

Jennifer Hardebeck will be working with Mary Ann on the weekly eblast and creating some format changes. Looking forward to new capabilities with Star Chapter

IFMA 2.0 (Mary Ann Jargo & JR Roethke)

Fax – Phone 800 number now available. We have vm on main phone line also have a conference call number.

888-865-4923

Need to get a host code if using the conference bridge. This code will not be published.

We need to determine what's left on COW's plate – should send them an email. Kyle will care for this. A termination letter was sent to COW, discontinuing their services May 1, 2014 COW will need to provide attendance records for Show and Go.

Birdie Brigade (Karyn Biller)

I missed update as I was interrupted at work.

Golf outing on the 29th of July.

Old Business:



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Jim proposed an Executive Director position should be created. In interest in time the group agreed this is important and it will be tabled until next month.

Any other comments;

Kyle made a motion to adjourn and Mary Ann seconded

Respectfully Submitted:
Patty Sweitzer

