



P.O. Box 44008 Madison, WI 53744-4008 Tel.- 608.848.1960 Fax- 608.848.9266 Web Site: <http://www.ifmadison.org>

Meeting Minutes

IFMA Executive Committee Meeting

Meeting of Tuesday, March 11, 2014

Location: Risser Justice Center, Madison, WI

9:00 a.m. to 10:00 a.m.

Phone Attendees: Ron Rowe

Attendees: Leah Samson-Samuel, Jim Zirbel, Mary Ann Jargo, Brett Wedekind, Kyle Roux, Nathan Hansen

Item #1: Call to Order

The meeting was called to order at 9:15 am at the Risser Justice Center.

Item #2 Officer Reports

- **Treasurer (Brett Wedekind)**

\$19,253 Scholarship

\$13,124 Checking

\$12,334 Reserve

\$7,003 CD

Overall, the accounts are down ~\$27,000 from beginning of fiscal year. This is due in part to a low sponsorship drive last year, which may have been caused in part by sponsors giving towards Tri-Chapter and then not having additional sponsor funds to donate to the regular sponsorship drive.

Brett brought up the topic of chapter dues for members other than Associates and Professionals.

The current rates are as follows:

Young professional - \$92

Retired Members - \$0

Students - \$0

Brett proposed raising chapter rates for retiree, students and young professionals as follows:

Young professional - \$115

Retired Members - \$115

Students - \$75

This was discussed and the following was agreed upon:

Young professional - \$130 (same as professionals)

Retired Members - \$0

Students - \$10

Brett had financial reports including transaction report and will send these out to those not in attendance.

Vice President (Nathan Hansen)

Registered for Facility Fusion, mentioned Tri-Chapter at Miller Park



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Past President (Mike Schwartz)

Mike and Leah will connect regarding Madison Chapter's qualifications for the Professional Development Award

President (Kyle Roux)

Focused on new website and what needs to happen to go live

Lunch Bunch (JR Roethke)

No report

Member Squad (Jim Zirbel & Mark Schwenn)

Next meeting at the Essen Haus on April 10 at 4:30-6:30

Show and Go (Ron Rowe & Jon Schneider & Peter Churchin)

Working on a presentation and location for the March meeting. Madison College declined to host. Possible March tour of Dane County Regional Airport.

Professional Development Task Force (Leah Samson-Samuel & Erica Marty)

Milwaukee chapter wants to hold another FMP class instructed by Mark Sekula. Leah and/or Kyle plan on discussing this further with Milwaukee chapter

Sponsorship Task Force (Barb Milan & Lorelle Micklitz)

Sponsorship drive in full swing.

News Crew (Jennifer Hardebeck)/Team PR/Community Crew (Doug Sutter)

Jennifer Hardebeck will be working with Mary Ann on the weekly eblast and creating some format changes. Looking forward to new capabilities with Star Chapter

IFMA 2.0 (Mary Ann Jargo & JR Roethke)

Still working on some loose ends:

Not sure where P.O. Box is

Working on fax to email service

Looking into phone service

A termination letter was sent to COW, discontinuing their services May 1, 2014

As we transition to the new platform there will be changes in how we do the Birdie Brigade and sponsorship. It will be done electronically instead of with paper work.

Kyle asked what needed to still take place before we can start using the new website. Mary Ann she will check with JR to see all of what needs to be finished and if we can do the transition by April 1st. She also said that an email will need to go out to give instructions to members for logging into the new website.



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Brett asked to be notified of when the transition of the website has occurred so he can cancel the Wild Apricot account.

Team directors will have access to the administration view and specific privileges on the website once it is launched.

Birdie Brigade (Karyn Biller)

Golf outing on the 29th of July.

Old Business:

Jim proposed an Executive Director position should be created. In interest in time the group agreed this is important and it will be tabled until next month.

Any other comments:

Kyle made a motion to adjourn and Mary Ann seconded

Respectfully Submitted:

Nathan Hansen (filling in for Patty) and Leah (filling in for Nathan after 9:50)

