



# IFMA<sup>TM</sup> Madison Chapter

International Facility Management Association

## AGENDA

### **IFMA Exec Committee Meeting**

**Tuesday, March 10**

**LOCATION: CUNA Mutual IC 11 (Round Building)**

**Time- 9:00 am. - 10:00 am.**

#### **ITEM #1: Call to Order & Introductions**

#### **ITEM #2: Officer Reports**

- Secretary (Patty Sweitzer) - Review/approve minutes.
  - (Leah asks anyone approve previous minutes? Lorelle Approves, Leah Seconds)
- Treasurer (Brett Wedekind) - Financial report Account Balances – Approve Balances 1<sup>st</sup> JR Roethke 2<sup>nd</sup> Jim Zirbel
  - \$60,521 Accounts
  - \$19,393 Check
  - \$21,865 Reserve
  - \$19,262 Scholarship
  - \$ 477.87 Transfer from Operation to Reserve
  - 65 Transactions in Bulk Deposit from Secure Net
- Vice President (Leah Samson-Samuel) – Collaboration between several organizations
  - Korinne from WGBA contacted Leah about a collaboration ASID, AIA, to put actual sessions together that represent trades and have a conversation to have them all work better together to build buildings better. A Facility manager would give feedback to the conversation. Leah said right now is not a good time for her. Anyone have any feedback
  - 1 Anyone have any interest?
  - 2 We should share it with PDTF says Jim Z.
  - 3 We think it's a good idea! Ron agrees!
- Immediate Past President (Kyle Roux) –
  - **No Report**
- President- (Leah filling in for Nathan) –
  - **Report on volunteer requests**
    - **We shifted a couple of things – Sponsorship has Margaret Fisher. – Member Squad has Sara Dunn Carpenter**
    - **Lunch Bunch – Needs someone to take Lunch bunch succession planning.**
  - **Recognizing gold sponsors at luncheons – It is Strang's month in March. We also owe the gold sponsor a 5 minute spot at the luncheon but this has not happened yet this year so we will need to give a couple sponsors a 5 minute spot at the remaining luncheons to include everyone. This needs to be finalized ASAP so we can give them notice.**
    - **Ron can we ask people on this call to do the 5 minute sponsorship**
    - **Jim Z would like to do April – Capital Fire and Security**
    - **Lorelle would like to do June – Shred it**
    -
  - **Facility Fusion – 4/21-4/23 – early bird ends 3/27/15. Traditionally, the incoming VP and P go to this at the chapter's expense.**
    - **Leah is going to go to the event this year!**
    - **Leah to call Brett W.**

## Team Reports

- Lunch Bunch (JR Roethke, Dain and Jason)
  - **Still need to work on printing badges and purchasing toner.**
- Member Squad (Mark Schwenn, Brian Novinska, and Frances) **Upcoming new member events**
  - **No Report**
- Show N' Go (Jon Schneider / Ron Rowe) **Upcoming programs**
  - **Brian N. will speak with us for the March 2015 Luncheon on Silicon Valley discussion.**
  - **Jeff Danielson will do a Firestone Building products tour March 26<sup>th</sup> at 5:30**
  - **People must RSVP and sign a confidentiality agreement prior to the tour.**
  - **JR spoke about getting Brian Olson on a CUNA Mutual Group Tour possibility.**
  - **Ron asks Jim Z about a possible tour?**
- Professional Development Task Force – (Erica Marty and Mark Considine) – update
  - **No Report**
  - **Margaret spoke to Tom Hanley with BWBR about helping out on this team.**
- Sponsorship Task Force (Barb Milan and Jake Will) – **Sponsorship drive**
  - **Margaret Fisher – No report at this time!**
- News Crew (Jennifer Hardebeck) –
  - **Deadlines**
- IFMA 2.0 (JR & Jacqueline Chesson) –
  - **JR - No report**
- Team PR (Margaret Fisher) –
  - **Thank You for getting the Sponsorship “Listen Button” and the recording out!**
- Community Crew (Lorelle and Jim) –
  - **Habitat for Humanity Build is Saturday 3/13/15 – Leah – Brad – to meet in Sun Prairie at 0730 for the build which will take place outside.**
- Birdie Brigade Golf (Karyn Biller) –
  - **The Outing is July 28<sup>th</sup> 2015 per Margaret Fisher**

### ITEM #4: Old Business

- Morning Deep Dive?
  - **Round Table Discussion - more in depth conversations, more education,**
  - **Ron discussions on HVAC, Green building**
  - **Erica Marty – organized panel discussions with FM's**
- Training courses in Madison? – SFP, FMP, CFM
  - **Milwaukee is doing its own thing on this training**
- Friends of IFMA-Madison
  - **Retired Recognition**
  - **Jim Z. to maintain elder members list- Jim to contact Star Chapter about**
  - **JR suggested a discussion about the Madison Chapter – to support fiscally retired members who participate with in the Madison Chapter.**

### ITEM #5: New Business

- Scholarships for Tri-Chapter ?
  - **Discussion to be tabled per Leah**
- Mallards game?
  - **Per Jim Z there is a \$250 dollar credit with the Mallards – Members Squad has the credit set up!**
- Scholarships for CFM? – must be an active chapter participant to be eligible
  - **No CFM training is planned at this time – Leah S.**
  - **Jim Z side bar comment of 12 judges need for the Facilitathon at the Alliant Energy**

### ITEM #6: Adjournment:

- **JR Motion to adjourn – Margaret Seconded**

## **Attendance**

### **In person**

**Leah S.**

**Ron R.**

**JR R**

**Jim Z.**

**Margaret F.**

### **On the Phone**

**Lorelle M.**

**Brett W.**